

HSNEF Ripples Leadership Application

This application is open to all **current 10th and 11th**, Graders (Sophomores and Juniors)

Deadline: October 30 2022 // All applications must be **emailed** to ripples.team@hsnef.org

APPLICANT INFORMATION

Is Your Family a HSNEF Annual / Life Member? Yes No

Applicant's Name: _____ Gender M F

Applicant's Parent's Name: _____ Parent's Phone: _____

Age _____ Grade _____

Address: _____

City _____ State _____ Zip _____

Applicant Phone Number _____

Applicant Email Address: _____

Role Applied for (select max two):

- Director -- Must Currently be in the 11th grade.
- Relational Lead -- Must Currently be in either the 10th or 11th grade.
- Outreach Manager -- Must Currently be in either the 11th grade.
- Technical Lead -- Must Currently be in either the 10th or 11th grade

Have you been a lead before? If so, which years: _____

EXPERIENCE

Please list any leadership positions or community volunteering experiences you've had. Include the task you completed, approximately how many hours per week or weeks per year, or years you were involved), and a brief description of your role. (You may add more if necessary).

1. _____
2. _____
3. _____
4. _____
5. _____

PERSONAL QUESTIONS

What are some service project ideas you have in mind? Why should we consider them?

What does Ripples mean to you? How would you make Ripples a stronger organization?

How do you plan on managing your time if you were to become a part of the Ripples team?

What are your strengths and weaknesses?

Why do you want to be a Ripples lead?

FOR PAST LEADS ON THE RIPPLES TEAM ONLY(Ripples members, please do not answer).

What would you change from the 2020-2022 years? How will you improve your role, and improve as a leader? How can you make Ripples an even better organization?

FOR PAST MEMBERS WHO HAVE APPLIED BEFORE ONLY (If you were part of the 2020-2021 leadership team, please do not answer).

How have your qualifications changed in this past years? How have you shown leadership? In what ways were you involved with Ripples in the 2020-2022 period?

If selected, you will be contacted shortly after the application deadline regarding an interview. An interview is mandatory to be considered for this position. (Prospective interview days will be in early November) If you have any questions, please be sure to email us at ripples.team@hsnef.org

Applications sent to the temple will not be considered. Your family must be a HSNEF Member before Oct 30th for you to be considered for any selected position.

I CONIRM THAT I HAVE READ THE ROLES AND RESPONSIBILITIES ON PAGE 4 AND WILL FULFILL THE FUNCTIONS IF I AM SELECTED.

PLEDGE

I hereby certify that all the information on this application is complete and true to the best of my knowledge.

Signature: _____  Date: _____

NAME: _____

Roles & Responsibilities

Director- It shall be the duty of both directors to:

- **Preside at meetings**
- **Vote only in case of a tie**
- **Represent the organization**
- **Organize and arrange meetings with the help of other leaders, delegating tasks as necessary**
- **Set and monitor the goals of the organization throughout the year**
- **Maintain regular communication with the organization liaisons and current members**
- **Oversee and assist other leaders throughout the year, becoming familiar with all duties**
- **Perform such other duties as ordinarily pertaining to this office**

Relational Lead – It shall be the duty of the Relational lead to:

- **Issue notices of meetings and conduct the general correspondence of the organization**
- **Maintain steady and constant communication with all members regarding the administration of events through email and social media.**
- **Respond to all communication, or alert appropriate personnel within 72 hours its acquisition**
- **Photograph meetings and special events for future reference and recollection**
- **Keep a record of all meetings in the form of pictures and videos (May be done in collaboration with both technical leads)**
- **Keep in constant communication with both directors about all responsibilities and their status**

Technical Leads – It shall be the duty of both technical leads to:

- **Record the minutes of all meetings**
- **Keep a file of the organization's records**
- **Maintain a current roster of membership**
- **Keep a record of all meetings in the form of pictures and videos (May be done in collaboration with the relational lead)**
- **Assist in all technical aspects of planning and executing events (i.e., the creation of sign-up geniuses for all events, assisting the relational lead with issues with social medias or email, etc.)**
- **Keep in constant communication with both directors about all responsibilities and their status**

Outreach Managers- It shall be the duty of both Outreach Managers to:

- **Reach out to organizations to establish connections for future outreach events**
- **Keep consistent communication with chosen organizations as to plan events with them**
- **Be informed about the needs of individuals in both a provincial and global environment**
- **Suggest outreach ideas and programs targeted to assisting those in desperate need**
- **Keep in constant communication with both directors about all responsibilities and their status**